CALIFORNIA OCEAN PROTECTION COUNCIL

John Laird, Secretary for Natural Resources, Council Chair
Matt Rodriquez, Secretary for Environmental Protection
John Chiang, State Controller, State Lands Commission Chair
Susan Golding, Public Member
Geraldine Knatz, Public Member
Fran Pavley, State Senator
Toni Atkins, State Assemblymember

Meeting Procedures of the California Ocean Protection Council

Quorum. Three voting members of the Council shall constitute a quorum for the conduct of business of the Council.

Alternate Voting. When a non-public, voting member will be absent for all or part of the meeting, the absent member may designate an alternate by providing a memorandum or other writing to the chairperson designating that person as an alternate and specifying the term and powers of the alternate.

Parliamentary Procedure. When possible, Council meetings will be conducted collegially and informally. At the request of any member at any time, parliamentary procedure will be observed. The rules contained in Robert's Rules of Order, Newly Revised, to the extent they are relevant and not inconsistent with the Council's governing statute or other adopted rules, shall govern the question of how Council will proceed.

Order of Motions. When several motions are before the Council dealing with related or overlapping matters, the chairperson may specify the order in which the motions shall be voted upon.

Committees. The chairperson, subject to the approval of the Council, may appoint committees and their members. All action items for Council consideration shall be kept on the full Council calendar unless a majority of the voting members present agrees to refer specific action to committee.

Amendment of Procedures.--The foregoing meeting procedures may be added to, modified, amended or suspended at any time by simple majority vote.

(*Adopted June 8, 2006, modified February 2012*)