



CALIFORNIA OCEAN PROTECTION COUNCIL

Mike Chrisman, Secretary for Resources, Council Chair
John Garamendi, Lieutenant Governor, State Lands Commission Chair
Linda Adams, Secretary for Environmental Protection
Darrell Steinberg, State Senator, Ex officio Member
Pedro Nava, State Assemblymember, Ex officio Member

MEMORANDUM

TO: California Ocean Protection Council

FROM: Sam Schuchat, Executive Officer, Coastal Conservancy and OPC Secretary

DATE: February 8, 2007

RE: California Ocean Protection Council Meeting Procedures

ATTACHMENTS: [Proposed Revised Meeting Procedures](#)

REQUESTED ACTION:

Staff recommends the council approve the following resolution:

"The Ocean Protection Council modifies its June 8, 2006, meeting procedures to read as shown in the attached document."

BACKGROUND:

In 2006, Senate Bill 1845 (Chapter 295 of the 2006 Session Laws) implemented changes in the membership of the California Ocean Protection Council. Effective January 1, 2007, Public Resources Code Section 35600 stipulates that two additional public members shall be appointed to the Council by the Governor. These public members shall serve a term of four years, and may each be reappointed to one additional term. The public members of the board shall be appointed on the basis of their educational and professional qualifications and their general knowledge of, interest in, and experience in the protection and conservation of coastal waters and ocean ecosystems. Further, one of the public members shall have a scientific professional background and experience in coastal and ocean ecosystems.

Existing meeting procedures adopted by the council provide that two of three members must be present to establish a quorum for purposes of conducting business and that one member must be present for purposes of conducting a meeting. Staff is recommending that the council revise its procedures to require the presence of at least three of the five members in order to establish a quorum for purposes of conducting

business, so that actions taken by the council will have been presented to a majority of its membership and authorized by at least a majority of those present.

As of this date, the two public members have not yet been appointed. Therefore, the proposed changes in the meeting procedures allow the Council to anticipate these new appointments while ensuring that regular Council business can proceed as planned until that time.

The proposed changes only affect what constitutes a quorum for meeting business. All other procedures remain unchanged.