

## CEQA AND ENVIRONMENTAL COMPLIANCE FORM & INSTRUCTIONS

This form is always required at time of Application. In addition, if CEQA is triggered, Environmental Compliance documents indicated below are required at time of Application as well.

Projects must comply with the California Environmental Quality Act, Division 13 (commencing with Section 21000; 14 California Code of Regulations section 15000 *et seq.* ["CEQA"]) and, if appropriate, the National Environmental Policy Act (NEPA). A public entity (state, local or federal) must act as lead agency for environmental review of the project proposed in the application. The Ocean Protection Council (OPC) \*cannot\* serve as a lead agency for CEQA. It is the responsibility of the applicant to identify a lead agency and ensure compliance under CEQA.

1. Complete the form below.
2. Upload this form online in SOAR as an attachment to the electronic application package.
3. Upload a copy of the applicable environmental compliance documents online in SOAR as an "OTHER" Attachment to the electronic application package.
4. Include a hard copy of the applicable environmental compliance documents in the hard copy package.

**CEQA not triggered - Provide explanation online in Question #2 of Online SOAR application (4000 character max).**

### **CEQA Triggered**

Lead Agency Name: \_\_\_\_\_

Street Address (& PO Box) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Lead Agency Representative, Title \_\_\_\_\_

Contact information (phone, email) \_\_\_\_\_

### **INDICATE THE ENVIRONMENTAL COMPLIANCE DOCUMENTATION ATTACHED:**

**Notice of Exemption (NOE)**

List the statutory or categorical exemption applicable to the project: \_\_\_\_\_

Attach NOE filed and stamped by the County Clerk(s) in which the project takes place.

**Notice of Determination (NOD)**

Negative Declaration – Attach NOD **filed and stamped** by County Clerk(s) in which the project takes place.

Mitigated Negative Declaration – Attach NOD/MND **filed and stamped** by County Clerk(s) in which the project takes place.

**Environmental Impact Report (EIR) – attaching all documents listed below:**

- o IS with checklist
- o State Clearinghouse Response, as applicable
- o NOD/MND **filed and stamped** by County Clerk(s) in which the project takes place
- o Evidence Fish & Game fee paid **or** the project is exempt from fee

### **IF CEQA IS NOT COMPLETE, THE FOLLOWING ARE REQUIRED FOR APPLICATION PURPOSES ONLY.**

- 1) *Draft* Initial Study for Development Projects, including Timeline and method of completion; or
- 2) *Draft* Notice of Exemption including Timeline and method of completion

**Resources:** CEQA guidelines: <http://resources.ca.gov/ceqa/>  
State CEQA Clearinghouse and Planning Unit: <http://opr.ca.gov/clearinghouse/ceqa/>